

2016 Asian Heritage Festival Booth Information Form

APAS is happy to announce the upcoming Asian Heritage Festival celebrating our 36 years of unity and progress. Come join us and make it a successful year!!!

Date of the Festival: **Saturday, May 21, 2016**
Time: 10:00 am to 4 pm
Location: Audubon Zoo, New Orleans
Theme: We Are One!
Deadline to submit form and payment: **April 28, 2016**

This year the cost to rent the booths remains the same as 2013. Following is a summary of booth pricing:

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A. \$250 <input type="checkbox"/> Food booth includes 10x20 booth, 1 8x2 table, 2 chairs |
| B. \$210 <input type="checkbox"/> Crafts booth includes 10x10 tent, 1 8x2 table, 2 chairs. |
| C. \$150 <input type="checkbox"/> Informational Booths without items to sell: 10x10 tent, 1 8x2' table, 2 chairs |
| D. \$50.00 <input type="checkbox"/> Cultural Displays Only, 1 8x2 table, 2 chairs (Must be a APAS Member or Associate Member) Free to Paid Associate Members |

*Actual cost for booth is \$350. APAS will subsidize \$100 to help vendors.
In return, all vendors making over \$700 must donate 10% of total sales to APAS on the day of event.
ORDER FORM IS ATTACHED TO THIS DOCUMENT*

The following is a description of rules and requirements for food and craft vendors:

Mandatory:

1. **MUST** wear APAS t-shirts or Organization/Restaurant Uniform to make it easier for coordinators to differentiate between volunteers and visitors.
2. **MUST** follow APAS and ANI rules and regulations. Booths found not in compliance will be subject to penalty and/or will be shut down immediately.
3. **MUST** charge food items in increments of \$1 = 1 ticket.
No monetary exchange can take place between the customers and food vendors. Booths found not in compliance will be subject to penalty and/or shut down immediately. Everyone must purchase tickets at the Ticket Booth. Tickets can be exchanged for cash throughout the day between vendors and designated APAS Ticket Booth incharge to avoid a backlog at the end of the day.
4. **MUST** provide five or less food items. Only ethnic beverages are allowed to be sold at the booths. NO water, soft drinks (Coke, Pepsi, etc.) or beer can be sold, per ANI's regulations. Menu items are on a first come first served basis and subject to APAS approval. APAS will coordinate with everyone to reduce duplication.
5. **MUST** attend meetings to review rules and regulations on **designated Heritage Festival meeting dates**.
6. **MUST** participate in a booth decoration contest where 1st, 2nd and 3rd place winners will be announced towards the end of the festival.
7. **MUST** donate 10 % of total sales above \$700 to APAS on the day of the festival.
8. **MUST** not sell the same items sold by APAS during the festival. All items for sale are subject to approval.

*All fees and menus are due no later than **Thursday, April 28, 2016**.
Additional charge of **\$50.00** will be added to submissions after this date.*

Forms or questions can be forwarded to:

Thelma Sonza 504.975.5621 tsonza@gmail.com
Raj Pannu 504.417.3282 rajpannu@aol.com

2016 ASIAN HERITAGE FESTIVAL Booth Registration Form

| | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|------------------|--|-------------|----------------|------------------|---------------|-------------|-------------|--|
| Sponsoring Organization: | | | | | | | | | |
| Best person to contact: | | | | | | | | | |
| Mailing Address: | | | | City: | | State: | | Zip: | |
| Phone: | | | | Fax: | | | | | |
| Website: | | | | E-mail: | | | | | |
| Country/organization Representing: | | | | | | | | | |
| Type of Food: | | | | | | | | | |
| Menu (signs will be made for you; Submit menu to APAS no later than April 25: APAS is not responsible for misprint on signs) | Food Item | | Cost | | Food Item | | Cost | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

| Order | | |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| | Please check desired option Fees provided are cost of rentals. | Enter Amount: |
| Applying for: | | |
| <input type="checkbox"/> | A. \$250 → Food booth includes 10x20 booth, 1 8x2 table, 2 chairs | [] |
| <input type="checkbox"/> | B. \$210 → Arts&Crafts booth includes 10x10 tent, 1 8x2 table, 2 chairs. Submit separate list of for sale items. This is subject for approval | [] |
| <input type="checkbox"/> | C. \$150 → Information Booths (<i>without items to sell</i>) 10x10 tent, 1 8x2' table, 2 chairs | [] |
| <input type="checkbox"/> | D. \$50.00 → Cultural Displays (<i>without items to sell</i>) 1 8x2' table, 2 chairs | [] |
| <input type="checkbox"/> | D. \$10 → Additional tables: # of table (s): [] X \$10 = | [] |
| <input type="checkbox"/> | E. \$2 → Additional chairs: # of chairs (s): [] X \$2 = | [] |
| Need electrical outlet for food booth? (Check one): <input type="checkbox"/> No <input type="checkbox"/> Yes: How many? _____ | | n/a |
| T-shirts size: | Kids: [] S [] M [] L [] [] x \$10 (per shirt) | [] |
| Late fee \$50 (after 5/5/2016) | | [] |
| Total Amount to APAS | | [] |

Actual cost for booth is \$350. APAS will subsidize \$100 to help vendors.
In return all vendors making over \$700 must donate 10% of total sales on that day to APAS.

APAS will provide wrist bands to volunteers so please provide names of people in your party:

| | |
|-----|-----|
| [] | [] |
| [] | [] |
| [] | [] |

Make Check payable to APAS and mail to: APAS,
P.O. Box 1978, Metairie, Louisiana 70004
Completed Form can be emailed to APASHF2016@AOL.COM

Forward questions to:
Thelma Sonza 504-975.5621 tlsonza@gmail.com
Raj Pannu (504) 417-3282 rajpannu@aol.com