**2012 Asian Heritage Festival**

**Booths Registration Form**

APAS is happy to announce the upcoming Asian Heritage Festival celebrating our 32 years of unity and progress. Come join us and make it a successful year!!!

**Date of the Festival: Saturday, May 19, 2012**

**Time:** 10:00 am to 4 pm

**Location:** Audubon Zoo, New Orleans

**Theme:** Celebrating “Children of Asia”

**Deadline to submit form and payment: April 18, 2012**

This year the cost to rent the booths is the same as last year’s. The following is a summary of booth pricing:

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|  A. $210  Food booth includes 10x20 booth, 1 8x2 table, 2 chairs |
|  B. $210  Crafts booth includes 10x10 tent, 1 8x2 table, 2 chairs. |
|  C. $150  Informational Booths **without** items to sell: 10x10 tent, 1 8x2’ table, 2 chairs |
|  D. $20.00  Cultural Displays Only, 1 8x2 table, 2 chairs (2 displays per tent) No charge for APAS Corporate Members |

*Actual cost for booth is $310. APAS will subsidize $100 to help vendors.*

*In return, all vendors making over $700 must donate 10% of total sales to APAS on the day of event.*

The following is a description of rules and requirements for food and craft vendors:

**Mandatory:**

1. **MUST** wear APAS t-shirts to make it easier for coordinators to differentiate between volunteers and visitors.
2. **MUST** follow APAS and ANI rules and regulations. Booths found not in compliance will be subject to penalty and/or will be shut down immediately.
3. **MUST** charge food items in increments of $1 = 1 ticket.

 No monetary exchange can take place between the customers and food vendors. Booths found not in compliance will be subject to penalty and/or shut down immediately. Everyone must purchase tickets at the Ticket Booth. Tickets can be exchanged for cash throughout the day between vendors and APAS to avoid a backlog at the end of the day.

1. **MUST** provide five or less food items. Only ethnic beverages are allowed to be sold at the booths. NO water, soft drinks (Coke, Pepsi, etc.) or beer can be sold, per ANI’s regulations. Menu items are on a first come first served basis and subject to APAS approval. APAS will coordinate with everyone to reduce duplication.
2. **MUST** attend meetings to review rules and regulations on **Wednesday, April 18** at 14th Floor Board Room, 3500 N. Causeway Blvd., Metairie, LA.
3. **MUST** participate in a booth decoration contest where 1st, 2nd and 3rd place winners will be announced closer to the end of the festival.
4. **MUST** donate 10 % of total sales above $700 to APAS on the day of the festival.
5. **MUST** not sell the same items sold by APAS during the festival. All items for sale are subject to approval.

*All fees and menus are due no later than* ***Wednesday, April 18, 2012.***

*Additional charge of* ***$50.00*** *will be added to submissions after this date.*

Forms or questions can be forwarded to Sokheoun Chau 504-914-8112; sokhoeun\_chau@yahoo.com or Fax to APAS office Tel/fax (504) 831-1148.

**2012 Asian Heritage Booth Registration Form**

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| **Sponsoring Organization:** |  |  |  |  |  |
| **Best person to contact:** |  |  |  |  |  |
| **Mailing Address:** |  | **City:** |  | **State:** | **Zip:** |
| **Phone:**  |  |  |  | **Fax:** |  |
| **Website:** |  |  |  | **E-mail:** |  |
| **Country/organization Representing:** |  |  |  |  |  |
| **Type of Food:** |  |  |  |  |  |
| **Menu** (signs will be made for you; Submit menu to APAS no later than **April 18.****APAS is not responsible for misprint on signs** |  | **Food Item** | **Cost** |  |  |
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| **Order**

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| **Please check desired option**Fees provided are cost of rentals. |  | **Enter Amount:** |
| **Applying for:**  |  |  |
|  A. $210.00  Food booth includes 10x20 booth, 1 8x2 table, 2 chairs |  |  |
|  B. $210.00  Arts & Crafts booth includes 10x10 tent, 1 8x2 table, 2 chairs.  Submit separate list of for sale items. This is subject for approval |  |  |
|  C. $150.00  Booths **without** items to sell: 10x10 tent, 1 8x2’ table, 2 chairs |  |  |
|  D. $20.00  Cultural Displays Only **without** items to sell: 1 8x2’ table, 2 chairs – No charge for APAS Corporate Members |  |  |
|  D. $10.00  Additional tables: **# of table (s): X $10 =** |  |  |
|  E. $2.00  Additional chairs: **# of chairs (s): X $2 =** |  |  |
| Need electrical outlet for **food** booth? **(Check one):**  No Yes: How many?\_ |  | n/a |
| **T-shirts size:**  Kids: \_\_\_\_\_\_ S M  L \_\_  \_\_ x $10 (per shirt)  |  |  |
| **Late fee (after 4/18/2012) of $50** |  |  |
| **Total Amount to APAS** |  |  |
| *Actual cost for booth is $310. APAS will subsidize $100 to help vendors.* *In return all vendors making over $700 must donate 10% of total sales on that day to APAS.*  |  |  |

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APAS will provide wrist bands to volunteers so please provide names of people in your party:

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**Make Check(s) to APAS and mail to: Forward questions to:**

APAS Office for APAS Heritage Festival Sokheoun Chau 504-914-8112

3500 N. Causeway Blvd. Suite 1548 sokhoeun\_chau@yahoo.com

Metairie, Louisiana 70002

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